## NAVAL HISTORICAL FOUNDATION WASHINGTON, D.C.

FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION

FOR THE YEAR ENDED DECEMBER 31, 2006



### **Independent Auditors' Report**

Board of Directors Naval Historical Foundation Washington, D.C.

We have audited the accompanying statement of financial position of Naval Historical Foundation as of December 31, 2006, and the related statements of activities, changes in net assets, and cash flows for the year then ended. These financial statements are the responsibility of the Foundation's management. Our responsibility is to express an opinion on these financial statements based on our audit. The prior year summarized comparative information has been derived from the Foundation's 2005 financial statements and, in our report dated February 28, 2006, we expressed an unqualified opinion on those financial statements.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Naval Historical Foundation as of December 31, 2006, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Certified Public Accountants

Councilor Buchanan + Mitchell, P.C.

Bethesda, Maryland April 19, 2007

# Statement of Financial Position December 31, 2006 (With Comparative Totals as of December 31, 2005)

	2006	2005		
Assets				
Current Assets				
Cash				
Cash on Hand	\$ 572	\$ 523		
Checking Accounts	68,030	80,905		
Total Cash	68,602	81,428		
Accrued Interest Receivable	10,766	15,582		
Inventory	57,893	61,986		
Prepaid Expenses	3,650	3,540		
Total Current Assets	140,911_	162,536		
Investments	1,707,639	2,005,121		
Property and Equipment				
Furniture, Fixtures, and Equipment	233,076	221,957		
Less Accumulated Depreciation	(193,017)	(165,676)		
Net Property and Equipment	40,059	56,281		
Total Assets	\$ 1,888,609	\$ 2,223,938		
Liabilities and Net Assets				
Current Liabilities				
Accounts Payable and Accrued Expenses	\$ 10,624	\$ 10,828		
Deferred Revenue	71,927	73,901		
Total Current Liabilities	82,551	84,729		
Net Assets				
Unrestricted	1,789,699	2,115,104		
Temporarily Restricted	16,359	24,105		
Total Net Assets	1,806,058	2,139,209		
<b>Total Liabilities and Net Assets</b>	\$ 1,888,609	\$ 2,223,938		

See accompanying Notes to Financial Statements.

## Statement of Activities For the Year Ended December 31, 2006 (With Comparative Totals for the Year Ended December 31, 2005)

	Unrestricted	Temporarily Restricted	Total 2006	Total 2005
Net Departmental Sales  Museum Store Sales  Cost of Sales - Museum Store	\$ 111,496 73,713	\$ - 	\$ 111,496 73,713	\$ 154,861 79,001
Gross Profit Museum Store Operating Expenses	37,783 71,070		37,783 71,070	75,860 56,885
Net Museum Store Sales Over (Under) Operating Expenses	(33,287)		(33,287)	18,975
Photo Reproduction Sales Cost of Sales - Photo Reproduction	124,614 17,761	-	124,614 17,761	119,428 23,895
Gross Profit Photo Reproduction Operating Expenses	106,853 77,168	-	106,853 77,168	95,533 70,407
Net Photo Reproduction Sales Over Photo Reproduction Operating Expenses	29,685		29,685	25,126
Total Departmental Net Sales Over Expenses	(3,602)		(3,602)	44,101
Support and Other Revenues  Donations Fund-Raising Membership Dues Building 70 Support Royalties - Navy Book/Calendar Other Revenues Net Assets Released from Restrictions  Total Support and Other Revenues  Total Operating Revenues	97,716 65,559 38,770 1,974 29,457 1,107 37,746 272,329 268,727	30,000 - - - - (37,746) (7,746)	127,716 65,559 38,770 1,974 29,457 1,107 	123,582 27,760 26,583 1,790 20,504 2,248 
Expenses Program Expenses Naval Historical Foundation Museum Support Naval Historical Center Support Total Program Expenses Office Administration and Management Fund-Raising	273,671 241,420 103,380 618,471 111,139 86,454	- - - -	273,671 241,420 103,380 618,471 111,139 86,454	360,347 153,725 41,805 555,877 89,639 41,168
Total Operating Expenses	816,064	-	816,064	686,684
Excess of Operating Expenses Over Operating Revenues Investment Income Interest and Dividends Net Investment Gain Other Income - Sale of Artifacts	(547,337) 71,856 111,532 38,544	(7,746)	(555,083) 71,856 111,532 38,544	(440,116) 80,613 896
Decrease in Net Assets	\$ (325,405)	\$ (7,746)	\$ (333,151)	\$ (358,607)

See accompanying Notes to Financial Statements.

## Statement of Changes in Net Assets For the Year Ended December 31, 2006 (With Comparative Totals for the Year Ended December 31, 2005)

	Unrestricted	Temporar Restricte	•	Total 2005
Balance at Beginning of Year	\$ 2,115,104	\$ 24,1	05 \$ 2,139,209	\$ 2,497,816
Decrease in Net Assets	(325,405)	(7,7	(333,151)	(358,607)
Balance at End of Year	\$ 1,789,699	\$ 16,3	\$ <b>1,806,058</b>	\$ 2,139,209

# Statement of Cash Flows For the Year Ended December 31, 2006 (With Comparative Totals for the Year Ended December 31, 2005)

	2006	2005
Cash Flows from Operating Activities		
Decrease in Net Assets	\$ (333,151)	\$ (358,607)
Adjustments to Reconcile Decrease in Net Assets to	Ψ (555,151)	Ψ (550,007)
Net Cash Used in Operating Activities		
Depreciation	27,341	28,814
Net Investment Gain	(111,532)	(896)
(Increase) Decrease in Assets	(111,552)	(070)
Accrued Interest Receivable	4,816	(2,673)
Inventory	4,093	(11,473)
· · · · · · · · · · · · · · · · · · ·	•	(1,089)
Prepaid Expenses	(110)	(1,069)
Increase (Decrease) in Liabilities	(204)	(1 111)
Accounts Payable and Accrued Expenses	(204)	(1,111)
Deferred Revenue	(1,974)	15,375
Net Cash Used in Operating Activities	(410,721)	(331,660)
Cash Flows from Investing Activities		
Proceeds from Sales and Redemptions		
of Marketable Securities	572,091	939,058
Purchases of Marketable Securities	(163,077)	(604,845)
Purchases of Property and Equipment	(11,119)	(6,149)
Net Cash Provided by Investing Activities	397,895	328,064
Net Decrease in Cash	(12,826)	(3,596)
Cash at Beginning of Year	81,428	85,024
Cash at End of Year	\$ 68,602	\$ 81,428

### Notes to Financial Statements December 31, 2006

#### 1. ORGANIZATION

Naval Historical Foundation (the "Foundation") was incorporated as a nonprofit organization in the District of Columbia on March 13, 1926.

The Foundation is organized for educational and literary purposes, to acquire and preserve artifacts and memorabilia pertaining to the history and traditions of the U.S. Navy and Merchant Marine, and to diffuse knowledge respecting such history and traditions. The Foundation operates a gift shop in the U.S. Navy Museum and an historic photograph and document reproduction service as part of a support agreement with the Naval Historical Center in the Washington, D.C., Navy Yard.

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

#### Inventory

Inventory of museum store merchandise is stated at cost, with cost being determined using the first-in, first-out (FIFO) method.

#### **Investments**

Investments in securities are reported at fair value and, accordingly, gains or losses resulting from market fluctuations are recognized in the accompanying statement of activities in the period in which they occur.

#### **Property and Equipment**

Property and equipment additions in excess of \$1,000 are capitalized. Depreciation is computed using the straight-line method over the estimated useful lives of assets ranging from five to seven years. Depreciation expense for 2006 was \$27,341.

#### **Deferred Revenue**

The Foundation has received fees for work on developing a Cold War Gallery for the Naval Historical Center's U.S. Navy Museum. The fees for the portion of the work not yet completed are included as deferred revenue on the statement of financial position.

#### Notes to Financial Statements December 31, 2006

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **Net Assets**

To ensure observance of limitations and restrictions placed on the use of resources available to the Foundation, its accounts are maintained by classes of net assets. Consequently, resources are classified for accounting and reporting purposes into three classes of net assets: unrestricted, temporarily restricted, and permanently restricted net assets.

#### **Donated Facilities**

The Foundation occupies premises, without charge, located in a government-owned building. There is no clearly measurable or objective basis for determining the estimated fair rental value of the government-owned premises. Accordingly, no value has been reflected in the statement of activities.

#### **Income Taxes**

The Foundation is generally exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. However, the Foundation is subject to federal and state income taxes to the extent that it generates unrelated business income. The Foundation had no unrelated business income for the year ended December 31, 2006.

#### **Comparative Information**

The financial statements include certain prior-year summarized comparative information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Foundation's financial statements for the year ended December 31, 2005, from which the summarized information was derived.

#### 3. Investments

Investments at December 31, 2006, consisted of the following marketable securities:

Cash and U.S. Government Obligations	\$	307,409
Corporate Obligations		531,090
Equities		574,380
Equity Mutual Funds	-	294,760
Total	\$	1,707,639

### Notes to Financial Statements December 31, 2006

#### 4. TEMPORARILY RESTRICTED NET ASSETS

At December 31, 2006, the Foundation had temporarily restricted net assets for the following project.

Crowe Oral History Project

\$\_\_\_\_16,359

During 2006, temporarily restricted net assets were released for the following project based on satisfaction of the purpose restrictions:

Dillon Oral History Project	\$ 24,105
Crowe Oral History Project	 13,641
	\$ 37,746

#### 5. RETIREMENT PLAN

The Foundation has a 403(b) plan for all eligible employees who meet length of service requirements. The Foundation matches up to 5% of compensation deferred by employees. The retirement plan cost for the year ended December 31, 2006, was \$9,629.

#### 6. HISTORICAL COLLECTION

The Foundation has catalogued approximately 4,000 documents and artifacts of historical interest, obtained as gifts several decades ago. The collection is not included in the financial accounts of the Foundation because its value is not determinable at a reasonable cost. A painting from the collection was sold during 2006 and proceeds, net of selling costs, is included as sale of artifacts on the statement of activities and designated by the Foundation Board to Collection Support.

The Foundation maintains the collection in a secured facility at the Washington Navy Yard in Washington, D.C. Expenses of maintaining the collection of approximately \$3,700 are included in Naval Historical Foundation program expenses on the statement of activities.



### **Independent Auditors' Report on Supplementary Information**

Board of Directors Naval Historical Foundation Washington, D.C.

Our report on our audit of the basic financial statements of Naval Historical Foundation for 2006 appears preceding page 1. That audit was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The information in the accompanying pages 9 to 13 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Councilor, Buchanan + Mitchell, P.C.

Bethesda, Maryland April 19, 2007 Certified Public Accountants

## Combining Schedule of Museum Store and Photo Reproduction Operating Expenses For the Year Ended December 31, 2006

(With Comparative Totals for the Year Ended December 31, 2005)

		Uni	restricted				
	Operating		Board Designated		Total	Total	
			Collecti	on Support	 2006	2005	
Museum Store Operating Expenses	_						
Advertising	\$	208	\$	-	\$ 208	\$	10
Bank Service Charges		3,907		-	3,907		4,847
Depreciation		1,738		-	1,738		2,095
Equipment		2,333		-	2,333		338
Insurance		-		-	-		416
Internet		-		-	-		337
Miscellaneous		40		-	40		454
Postage and Shipping		3,470		-	3,470		2,203
Salaries, Benefits, and Payroll Taxes		55,857		_	55,857		42,824
Supplies		1,890		·-	1,890		2,225
Telephone		1,627		_	 1,627		1,136
Total Museum Store							
Operating Expenses	\$	71,070	\$		\$ 71,070	\$	56,885
Photo Reproduction Operating Expenses							
Bank Service Charges	\$	2,995	\$	_	\$ 2,995	\$	3,344
Depreciation		871		_	871		263
Insurance		1,025		-	1,025		1,612
Miscellaneous		640		_	640		_
Postage and Shipping		7,494		-	7,494		3,392
Printing		´ -		_	, -		39
Salaries, Benefits, and Payroll Taxes		59,600		_	59,600		55,953
Supplies		3,747		-	3,747		4,056
Telephone		796			796		1,748
Total Photo Reproduction							
Operating Expenses	\$	77,168	\$	<del>-</del>	\$ 77,168	\$	70,407

## Combining Schedule of Expenses For the Year Ended December 31, 2006 (With Comparative Totals for the Year Ended December 31, 2005)

	Unrestricted							
			Board Designated			Total		Total
		Operating	Collection Support					2005
Naval Historical Foundation								
Advertising	\$	879	\$	-	\$	879	\$	4,634
Awards		1,429		-		1,429		1,524
Bank Service Charges		2,329		-		2,329		2,628
Conferences		3,749		-		3,749		2,773
Consultants		5,579		-		5,579		-
Depreciation		19,618		-		19,618		20,998
Equipment		5,447		-		5,447		5,386
Insurance		12,937		_		12,937		11,722
Internet		965		-		965		1,548
Miscellaneous		1,992		-		1,992		3,549
Oral History - Dillon		24,301		-		24,301		19,872
Oral History - Other		17,014		-		17,014		3,768
Photo Service Fees				-		_		1,062
Postage and Shipping		5,587		-		5,587		4,054
Printing		8,274		-		8,274		5,250
Publications		-		_		-		61
Salaries, Benefits, and Payroll Taxes		141,055		-		141,055		255,810
Special Events		390		_		390		3,217
Subscriptions		1,467		_		1,467		1,661
Supplies		11,648		-		11,648		6,414
Telephone		5,268		-		5,268		4,057
Collection Support		· -		3,743		3,743		180
Video Production				-		-		179
Total Naval Historical Foundation	_\$_	269,928	_\$	3,743	\$	273,671	\$	360,347
Museum Support								•
Advertising	\$	14,763	•		<b>C</b>	14762	Ф	5 440
Bank Service Charges	Ф	14,703	\$	-	\$	14,763	\$	5,440
Cold War Gallery Support		- 07 1 <i>77</i>		-		05 155		1,735
Contractors		87,177		-		87,177		77,972
		32,030		-		32,030		37,004
Depreciation		209		-		209		208
Educational Programs Exhibits - Other		9,573		-		9,573		7,076
		2,269		-		2,269		7,379
Intern Program		1,200		~		1,200		2,400
Miscellaneous		31,893		-		31,893		2,183
Printing		9,093		-		9,093		10,254
Salaries, Benefits, and Payroll Taxes		50,704		-		50,704		
Subscriptions		2,509		_		2,509		2,074
<b>Total Museum Support</b>		241,420	\$	<u> </u>	\$	241,420	_\$_	153,725

## Combining Schedule of Expenses For the Year Ended December 31, 2006 (With Comparative Totals for the Year Ended December 31, 2005)

		Uni						
			Board Designated		Total		Total 2005	
	Operating		Collection Support			2006		
Office Administration and								
Management								
Advertising	\$	211	\$	-	\$	211	\$	_
Bank Service Charges		339		-		339		657
Depreciation		4,905		_		4,905		5,250
Dues and Subscriptions		305		_		305		´ -
Equipment		992		_		992		1,346
Insurance		2,128		_		2,128		2,930
Internet		241		_		241		
Investment Fees		10,686		-		10,686		12,144
Miscellaneous		194		, <b>-</b>		194		800
Postage and Shipping		1,151		-		1,151		1,014
Printing		2,069		_		2,069		1,312
Professional Services		47,056		-		47,056		27,720
Salaries, Benefits, and Payroll Taxes		37,635		-		37,635		33,849
Supplies		2,124		-		2,124		1,603
Telephone		1,103				1,103		1,014
Total Office Administration								
and Management	\$	111,139		-	<u>\$</u>	111,139	\$	89,639
Fund-Raising								
Cold War Gallery Campaign	\$	7,511	\$	_	\$	7,511	\$	11,587
NMF Mail-outs	•	-	•	_	*	- ,	*	4,042
Salaries, Benefits, and Payroll Taxes		78,943		_		78,943		25,539
Total Fund-Raising	\$	86,454	\$	_	\$	86,454	\$	41,168

## Combining Schedule of Changes in Net Assets For the Year Ended December 31, 2006

		Un	restricted				
			Board				
		De	esignated				
		Co	ollection	Total	Ter	mporarily	
	Operating	Support		Unrestricted	Restricted		Total
Balance at Beginning of Year	\$ 2,064,910	\$	50,194	\$ 2,115,104	\$	24,105	\$ 2,139,209
Decrease in Net Assets	(360,206)		34,801	(325,405)		(7,746)	(333,151)
Balance at End of Year	\$ 1,704,704	\$	84,995	\$ 1,789,699	\$	16,359	\$ 1,806,058

## Schedule of Changes in Investments For the Year Ended December 31, 2006

	Unrealized Cost Gain			Fair Market Value		
Beginning of Year	\$	1,887,609	\$	117,512	\$	2,005,121
Interest and Dividends (A)		76,672		-		76,672
Realized Gains		90,950		-		90,950
Realized Losses		(10,410)		-		(10,410)
Unrealized Gains		-		30,992		30,992
Investment Management Fees		(10,686)		-		(10,686)
Transfer to Operations		(475,000)	<del> </del>	_		(475,000)
End of Year		1,559,135	_\$	148,504		1,707,639
(A) Interest and Dividends from Investment	\$	71,856				
Add Accrued Interest at Beginning		15,582				
Less Accrued Interest at End of Y	-	(10,766)				
Interest and Dividends from	_\$_	76,672				